

Safeguarding

Let's reflect - GDPR



This regulation governs the way you collect, hold, and share personal data and gives individuals greater control over their own personal information.

Use the reflective questions below to aid and challenge your thinking around this subject.

You will also find a list of resources that you will find useful to explore.

- Have all parents been issued with privacy notices?
- When you share data with third parties, e.g., headcount information, is the method of data sharing secure?
- Is access to personal data limited to those who are required to have access for their role?
- Do you know the legal recommendations for retention periods of personal data after the child has left? E.g., accident forms, registration documents.
- Are computerised personal records protected and encrypted?
- Are paper personal records locked away securely?
- Are you registered with the ICO?
- If personal data is compromised in any way, do you know what procedures must be followed for reporting and investigating?
- When should you inform the ICO of the qualifying breach?

[Information sharing: advice for practitioners \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

Pacey – Everything you need to know.

<https://www.pacey.org.uk/working-in-childcare/spotlight-on/gdpr-everything-you-need-to-know/>

NDNA General Data Protection Regulation

https://www.ndna.org.uk/NDNA/Need_to_know/UK_Knowledge_Hub/GDPR_nurseries.aspx