

6. Details of FEEE hours claimed with any other provider

Complete if your child is attending or recently left another setting and claiming funded hours.

Name of other childcare setting:

Start/ leaving date for FEEE claim or date of change:

FEEE Hours per week:

Number of weeks per year that FEEE is claimed (38 (or less), 48 or 51):

Breakdown of hours	Monday	Tuesday	Wednesday	Thursday	Friday	Total hours
Actual						
Funded						

Tick one box as applicable:

My child is not claiming funded hours at any other setting.

My child is attending another setting and claiming funded hours there. I have informed both providers about my child's attendance at each setting and have completed a parental declaration form with the other setting.

3 and 4-year-old Universal entitlement element when claiming the 30 hour entitlement.

If your child's funded hours are split between two settings, you must nominate* the setting that would receive the universal entitlement (15 hours) in the event of you become ineligible for the extended entitlement.

*Note: Where the entitlement is split with a school nursery, the school will automatically deliver the universal entitlement.

Nominated setting:

7. Confirmation by parent

- My childcare provider has issued me with (please tick those applicable)

Annex 1 – Parent Declaration and Data Privacy Guidance

Annex 2 – EYPP – completed if applicable

Annex 3 – DAF – completed if applicable

- I understand and agree to the declarations and conditions set out in this document and authorise the Provider to claim the appropriate FEEE funding for my child.
- I understand that if I have given any false information, I may be asked to pay back the provider for the cost of the funded place
- I agree that the information I have provided can be shared with Leicester City Council and Department for Education who will access information from other government departments to:
 - confirm my child's eligibility and validate the Expanded or Extended Eligibility Code - if applicable
 - enable the provider to claim Early Years Pupil Premium (EYPP) - if applicable
 - enable the provider to claim Disability Access Fund (DAF) for my child – if applicable

Date Annex Issued

Signed by Parent

Dated Annex Read

Relationship to child:

Telephone and Email:

Please note: This declaration does not replace the provider's add in full clause now I have spacing sorted

8. Confirmation by Provider

When you register a child for a FEEE place you must check either the Birth Certificate or Passport as proof of name and age. Tick the relevant box below to confirm this.

Birth certificate seen

Passport seen

This declaration is your evidence of the FEEE, EYPP or DAF claim for this child and must be retained for 6 years to complete headcount forms and for future reference, including auditing. You may be asked by Leicester City Council to produce evidence of a claim at any time. **Sign below and give a copy of the form to the parent.**

Signature on
behalf of the provider:

Name and position held:

Date:

Please note: that this declaration form does not replace your usual registration form and parental contract which you may require the parent to complete to register the child at your setting.

Refer to the Early Years Provider Agreement for the full terms and conditions for the delivery of FEEE places.

Resource links:

Annex 1 – add in link

Annex 2

Annex 3