

# Leadership and Management

## Communicating with parents



How often do you talk to each parent? Try this week to talk to each parent or carer and share some good news about their child. Make yourself a prompt list to make sure you speak to everyone.

### **TASK 1**

Explore other ways of passing on information, for example

- Using a home diary
- Displays or notice boards
- Utilising the key person system
- Open events, days, or evenings

Can you come up with any more ideas?

### **TASK 2**

At the next staff meeting, talk about what you have done to improve communication with parents and carers.

What next steps are now needed?