

Newsletter for all Early Years Providers

Summer 2019

Welcome to the Early Education Development Team newsletter. This issue contains:

Contents

Childcare Sufficiency Assessment (CSA).....	2
Education Inspection Framework (EIF) documents published.....	2
Local Authority – Key information.....	3
SENDIASS Leicester.....	3
Online QIP Framework – Putting it into practice.....	4
Leicester City EYFS Network	5
Training update	5
Supplements applicable to the funding rate for 3 & 4 year FEEE places	6
FEEE places for 2 year olds	6

Childcare Sufficiency Assessment (CSA)

As outlined in the Early Education and Childcare Statutory guidance, local authorities are required by legislation to Secure sufficient childcare, so far as is reasonably practicable, for working parents, or parents who are studying or training for employment, for children aged 0-14 (or up to 18 for disabled children).

Leicester City Council are in the process of updating the CSA. The document maps the supply and demand of all childcare in the city, in order to identify where we have gaps at a ward locality level within the city. The primary focus of the CSA will be early years childcare. However, we will also be assessing afterschool and holiday childcare provision.

There are two ways that we require providers to assist the local authority in shaping the CSA:

Firstly, to promote the online [Parental Survey](#) to your staff and families who use your services and secondly, for you to complete the short online [Provider Survey](#).

The Provider Survey consists of a series of short questions about your childcare setting and your services and through this we are seeking accurate information on the following:

- Models of delivery and types of childcare services you offer
- Typical operating hours
- Capacity
- Vacancies
- Cost of your services
- Provision for children with additional needs or SEND

Education Inspection Framework (EIF) documents published

EIF documents were published 14 May 2019. Please access via the following links;

[Early years inspection handbook \(EIF\)](#)

Ofsted guidance on inspecting registered early years and childcare providers under the education inspection framework, for use from September 2019.

[Inspecting safeguarding in early years, education and skills](#)

Guidance for Ofsted inspectors to use when inspecting safeguarding under the common inspection framework.

[Education inspection framework](#)

This framework sets out Ofsted's inspection principles and the main judgements that inspectors make. It applies from September 2019.

[Ofsted's new inspection arrangements to focus on curriculum, behaviour and development](#)

Ofsted has published the outcome of the consultation on its new education inspection framework, which will take effect from September 2019.

Local Authority – Key information

Over the last couple of months, we have been sending out various emails requesting for information. We have created a table below which highlights the chronology of email sent from eedteam@leicester.gov.uk and outlines the subject matter, we hope this will be helpful to you as a checklist.

Date of Email	Subject	Deadline dates	Next Steps
22 March 2019	Request for Admission Criteria or Admissions Policy	Friday 14 April 2019	Thank you for those who have submitted details.
13 May 2019	Final Chase-up email will be sent out only to those who have not submitted their Admissions documents. Request for Admissions criteria or Admissions Policy.	Friday 10 May 2019	Notice: Failure to submit the relevant information, will result in a delay of the Adjustment Payment of 2, 3 and 4 year FEEE and 30 Hours FEEE.
3 May 2019	Parental survey: Childcare Sufficiency Asking all providers to raise awareness of the Survey – gathering views on need for childcare.	Sunday 26 May 2019	
9 May 2019	Provider survey: Childcare Sufficiency Requires all providers to complete the online survey via the following link; https://families.leicester.gov.uk/csa	Friday 31 May 2019	

SENDIASS Leicester

Special Educational Needs Disability Information Advice and Support Service

We are a service that offers free, confidential and impartial information, advice and support to parents and carers of children and young people 0-25 with special educational needs or disabilities (SEND) as well as the children and young people themselves.

Who do we support?

At SENDIASS we can provide information, advice and support for:

Parents and carers of children and young people with SEND aged 0-25 in Leicester City who are concerned about their child/young person's educational progress

Children and young people 0-25 in Leicester City with SEND who are concerned about the educational progress they are making or the support they are receiving

What do we do?

We can offer information and advice on key issues such as:

- School support and special educational provision
- Education, Health and Care Needs Assessments and Plans
- Local policy, practice and the Local Offer
- Social care and health in relation to a child or young person's SEND

We can also provide practical support with tasks such as:

- Helping parents and carers and children and young people to understand complex documents and reports
- Listening to views and concerns and supporting the parent/carer or child or young person to clarify thoughts
- Supporting a parent/carer or child or young person to complete paperwork
- Putting parents/carers or children and young people in touch with relevant agencies
- Attending meetings with a parent/carer or child or young person to ensure views are heard

We can be contacted directly by the parent/carer or young person:

Telephone: 0116 257 5027

Email: info@sendiassleicester.org.uk

Website: www.sendiassleicester.org.uk

Online QIP Framework – Putting it into practice

The highly anticipated QIP Framework was launched online in April. The response from the sector has been extremely positive. In its first week, the framework was visited over 200 times!

Now that the information is readily available, we would encourage providers to spend some time familiarising themselves with the documents and establishing how they can embed the tool in their reflective practice. Should you find yourself unsure of how to implement the framework within your setting, be sure to view the QIP process guidance available online, for a step by step guide. The EED officers are also available to offer support. Should you have any questions, you can call the team on 0116 454 4190 or alternatively you can email your query to eedteam@leicester.gov.uk and an officer will respond.

The size of the QIP framework has increased significantly, however the design of the web pages should allow you to easily identify the information you require and navigate through the different sections. The worksheets now meet accessibility requirements and are editable for your convenience.

Whilst it is advisable to appoint an individual to take lead on implementing the QIP within your setting, it is necessary that all practitioners engage in the reflective process. Only then can you fully embed the quality improvements you strive for. Use the guidance notes (column one of the worksheets) provided to build on your knowledge and the reflective questions (column 2 of the worksheets) to help you identify where you are now. The useful links (column 3 of the worksheets) sign posts you to additional guidance to further develop knowledge and understanding. Don't forget to capture identified next steps on your action plan, to enable you to monitor both progress and impact being made.

The nature of the new framework is versatile. Should you be a childminder working alone, or a manager with time in the office to reflect on practice, the worksheets provide the prompts needed to enable you to work independently. If you are a large team, with little time to spare, the worksheets can be printed and displayed for you to note your feedback as and when you can. As a manager, should you feel a member of staff would benefit developing their knowledge on a particular subject matter, you can assign specific sections for individuals to work on as part of their professional development. The sections could also be printed to serve as a practical reflective activity in a team meeting. The choice is yours!

Please note that referenced Q cards will soon be made available via the detailed links. An email from the EED team will be sent to notify providers once the information is live.

As always, your feedback is welcome. Should you have any recommendations for new subsections, have trouble accessing any of the documents, or simply want to feedback how useful you are finding the tool, please do so via the contact details above.

Leicester City EYFS Network

Recent Events

Over 100 practitioners from schools, settings and childminders attended the EYFS professional development day on Wednesday 13th March at Morningside Arena in Leicester. Attendees were informed and inspired by our three morning speakers and actively engaged in a wide choice of workshop sessions in the afternoon. There were valuable networking opportunities too.

We received some very positive emails of thanks, which spoke of how much practitioners had gained from the event.

On the evening of 9th May at City Hall childminders and practitioners from group care provision came together to hear a briefing from Ofsted on the new Education Inspection Framework, which will be effective from Sept 19. There was opportunity in workshop sessions afterwards to reflect on the changes and implications on practice in early years. We will be supporting this further through training and development opportunities throughout the summer and autumn terms.

Summer Term

The priority for most early years practitioners in the summer term is supporting children's transitions, with this in mind there will be no further city wide EYFS network event in the summer term, instead, to support this priority the children's centre teachers are leading on transition meetings in each cluster area, these aim to facilitate sharing of children's information particularly from Early years providers to schools that the children are transitioning to. The dates are outlined below for each cluster and we therefore encourage you to go along with your relevant children's details.

Summer Term Transition Meetings in Cluster Areas

Cluster area	Date	Time	Venue
Central	Wednesday 12 June	3.30 pm	Highfields Children's Centre
West	Tuesday 11 June	3.30 pm – 5 pm	Braunstone Children's Centre
East	Wednesday 22 May	3.30 pm	Thurnby Lodge Children's Centre
North	Thursday 23 May	5 pm	Woodbridge Children's Centre
North West	Thursday 23 May	1.15 pm	Tudor Centre
South	Wednesday 22 May	3 pm – 5 pm	Eyres Monsell Children's Centre

We will endeavour to regroup as an EYFS citywide network again in the autumn term.

Training update

Please note that the Readiness for School - Partnership with Parents training has been changed to:

- 28 June 9.30 am – 12.30 pm at New Parks House, Pindar Road, Leicester LE3 9RN.

Keep in touch

Make sure you let our team know your preferred times and days for training, as we can schedule CPD training to suit setting needs.

How about some in-house training and support? You can book the trainer to come out to your setting and subjects can be selected to suit your staff needs and interests. View [In House training leaflet](#)

Please call 0116 454 4190 if you would like more information.

Ofsted Inspection Framework

All CPD training will focus on Intent, Implementation and Impact in line with the proposals of the Ofsted Inspection Framework, which will come into force in September 2019. All current training content has been revised to consider these changes.

Supplements applicable to the funding rate for 3 & 4 year FEEE places

All providers will be paid at least the base rate for 3- & 4-year olds and may qualify for one or more of the Supplements to be added to the base rate. The Supplements are determined by the Transformation and Commissioning FEEE Team on an annual basis every Spring Term and applied for the subsequent Summer, Autumn and Spring terms.

Refer to paragraph 3.42 of the Provider Agreement (Aut-2018) for full details via the following link:

<https://families.leicester.gov.uk/media/1247/provider-agreement-2018.pdf>

The composite Rate (Base Rate plus applicable Supplements) can change each year as the Supplements may change (i.e. be increased, reduced, added or removed) depending on providers' circumstances.

When planning for the finances for the year, providers should allow for the possibility of a fall in the composite rate of funding due to a change in factors which are used to work out the Supplements.

If you have been affected by a fall in rate and would like some Business support and guidance, then please contact our team to discuss this.

FEEE places for 2 year olds

We understand that some providers may not have vacancies and are unable to offer 2YO FEEE places to parents/families making enquiries.

Affected providers should continue to sign-post these parents/families to MyChoice website to search for an alternative approved childcare provider for 2YO FEEE places via:

<https://mychoice.leicester.gov.uk/Categories/338/Providers-of-free-ea>

Or ask them to contact their nearest Children's Centre if they require additional support.

The contact details can be accessed via <https://families.leicester.gov.uk/childrens-centres/our-centres/>

Additionally, we will be grateful if you can send a short e-mail to eedteam@leicester.gov.uk to give us an indication of how many parents you have had to sign-post to search for an alternative provider as you are unable offer them a 2YO FEEE place.