**EYFS Materials Order Form**

This is an order form for the Revised EYFS Materials:

**Each pack consists of all 3 documents and is £8.00 per pack**

* EYFS Statutory Framework
* Know How Guide (2 year progress check)
* Development Matters

**Instructions**

1. Please complete the details below and return this form to [eyqipt@leicester.gov.uk](mailto:eyqipt@leicester.gov.uk) , alternatively you can send it to the following address:

**Early Years Quality Improvement Team.**

**Room 13, Forest Lodge Education Centre. Charnor Road, Leicester LE3 6LH**

**T: 0116 454 4190 F: 0116 222 2601**

1. Once we receive your completed form, you will be sent an invoice and the packs will be sent out to you in the post (unless you have ordered more than 10 packs and a collection/delivery will be arranged).
2. Cheques to be made payable to ‘Leicester City Council’. WE DO NOT ACCEPT CASH.

**Details**

**Contact Name:** **Job Title:**

**Setting Name:**

**Contact Number:**

**Number of Packs Required:       Total Cost of Packs:**

**Docs to be collected** **Docs to be posted** **Goods Received**

**Details of Individual/Setting to be invoiced or use same details as above:**

**Name:**

**Address:**

**Postcode:**

**LCC Staff Only: Cost Centre to be charged:**

**Budget Holder Signature:** **Date:**

**Staff Member Signature:        Date:**