**Starting with the Child Folder Order Form**

The Leicester City Council Starting with the Child folder has been updated and extended in line with the revised EYFS 2012.

**Instructions**

1. If you would like to order the updated materials for your setting/school, please indicate your preference and return this form to eyqipt@leicester.gov.uk , alternatively you can send it to the following address:

**Early Years Quality Improvement Team**

**Room 13, Forest Lodge Education Centre. Charnor Road, Leicester LE3 6LH**

**T: 0116 454 4190, F: 0116 222 2601**

1. Once we receive your completed form, you will be sent an invoice and a collection will be arranged.
2. Cheques to be made payable to ‘Leicester City Council’. WE DO NOT ACCEPT CASH.

**Details**

**Contact Name:**

**Setting/School Name:**

**Contact Number:**

**Email:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Format** | **Cost** | **No. of copies** | **Sub Total** | **Total** |
| Folder, printed copy, dividers & CD | £34.00 |  |  |  |
| Folder, printed copy & dividers | £28.00 |  |  |  |
| Printed Copy, dividers & CD | £26.00 |  |  |  |
| Printed copy & dividers | £20.00 |  |  |  |
| Folder, dividers & CD | £20.00 |  |  |  |
| Dividers & CD  | £11.50 |  |  |  |
| CD | £6.00 |  |  |  |

**Collection:**

You will be contacted to discuss collection/delivery options.

**Details of Setting/School to be invoiced or use same details as above:** **[ ]**

**Name:**

**Address:**

**Postcode:**

**LCC Staff Only: Cost Centre to be charged:**

**Budget Holder Signature:** **Date:**

**Staff Member Signature:        Date:**